



Aftercare Attendant

Summary: Summers-Knoll is a small, independent, PreK-8 school that is committed to teaching children how to learn – meaningfully, confidently, and creatively. In our multi-age classrooms, bright children progress at their own pace, engage in limitless exploration, and discover their potential. We are looking for compassionate and responsible adults to serve as Aftercare attendants in our school's childcare program.

Requirements:

- Must be at least 18 years or older.
- Maintain current CPR/First-Aid/Bloodborne Pathogens certification (provided during training).
- Provide a statement of health from a medical physician verifying you are physically fit to work; this must include a clean TB test.
- Must be available to work Mondays - Fridays, 2:45 - 6:15 pm, preferably five days a week.
- Must pass a criminal background check. All prospective employees undergo fingerprint background checks through the FBI and the state police. Contracts are not binding unless screening results are acceptable to Summers-Knoll School.
- Must be able to attend mandatory paid training sessions Aug 22-26 and Aug 29-Sep 1; and must be available for the duration of the first semester, which runs from September 6- December 22, 2022. Ideally, candidates will be able to work for the entire school year, which runs from September 6, 2022 - June 16, 2023.

Job Responsibilities:

- Supervise a supportive and safe environment for small cohorts of children after school.
- Keep their supplies and area clean and organized.
- Ensure that all safety and allergy protocols are followed.
- Interact with parents/caregivers during pickup time.
- Attend quarterly paid training.

Interested applicants may submit their resume, cover letter, and three references to Summers-Knoll's Aftercare Manager, Alex Nalepa at analepa@summers-knoll.org.

2203 Platt Road, Ann Arbor, Michigan 48104

T: 734-971-7991 | F: 734-971-9663 | www.summers-knoll.org

Summers-Knoll School is a 501(c)(3) organization, EIN 38-3235125